
Memorandum

Date 19 July 2018
From RIBA Competitions

Subject **Network Rail Footbridge Design Ideas Competition
Memorandum No.2 - Response to further Eligibility Queries**

The clarifications contained within this Memorandum form an Addendum to and should be read in conjunction with the Brief for the Network Rail Footbridge Design Ideas Competition.

- Please refer to Clarification Memorandum No.1 for responses to earlier eligibility queries (Q1 to Q9), as available from 05 July 2018 to download from: www.ribacompetitions.com/networkrailfootbridge
- This Clarification Memorandum contains responses to further eligibility queries (Q10 to Q15).
- Please note that an explanatory Memorandum containing responses submitted for the 10 July 2018 formal question deadline will be made available to registered competitors by 24 July 2018.

Q10. Does each member of a team have to apply for a separate Unique Registration Number (URN)?

A10. No - the Unique Registration Number is the means of linking each anonymous design entry to the author (or authors) of the submission. Accordingly, each design entry must bear the separate and Unique Registration Number issued to the individual or lead applicant by RIBA Competitions. Only one URN is required per design entry, regardless of the number of individuals comprising the team.

Q11. If the answer to the above question is "No," do we have to use the "add additional delegates" form on the online system to submit names of all members of the team? When we attempted to complete the form earlier, the system asked for payments for each team member, but did not exclude the team member who has already paid. (e.g. Person A completed and paid for his own registration. Now, he wants to add Person B to his team. However, the website asked for another payment for 2 people, instead of only asking for the fee of the 1 additional person being added). Please advise.

A11. When using the online registration system to make a payment and request a Unique Registration Number, please complete the form as an individual and

RIBA Competitions

No. 1 Aire Street
Leeds, LS1 4PR
Tel +44 (0)113 203 1490
riba.competitions@riba.org
www.architecture.com

Memorandum

do not "add additional delegates" or make additional payments otherwise your payment card will be charged for more than one registration fee. The URN, *Declaration of Authorship* form, Clarification Memoranda etc. (together with an individual link to the RIBASubmit submission portal) will be sent to the e-mail address entered into the online system on registration.

The *Declaration of Authorship* form that must be submitted along with the anonymous elements of the design entry will be the means of identifying the design lead, together with the names of any other collaborating firms or individuals. As previously noted, the details stated on the *Declaration of Authorship* form will be used in all press releases etc. so entrants should ensure the accuracy of the information provided in this respect.

- Q12.** Could the same company/individual have more than one design submission in the competition?
- A12.** Yes - as per the response to **Q7** of Clarification Memorandum No.1, multiple entries from the same organisation or individual are permissible, provided each submission bears a different Unique Registration Number as issued by RIBA Competitions with each separate registration.
- Q13.** Could the same company/individual partner with different organisations - i.e. EngineerA +Arch1; EngineerA+Arch2 - and be associated with multiple submissions?
- A13.** Yes, this is permissible - please refer to the response to **Q7** of Clarification Memorandum No.1.
- Q14.** Is there any limit on the number of submissions a company/individual can enter?
- A14.** No - as per the response to **Q7** of Clarification Memorandum No.1, multiple entries from the same organisation or individual are permissible, provided each submission bears a different Unique Registration Number as issued on registration with RIBA Competitions.

Memorandum

- Q15.** Regarding Section 7 (Competition Format & Eligibility) of the hard copy of the Brief, I am a UK-based engineer but licensed as engineer abroad - can I participate in the competition?
- A15.** Yes, provided you are a licensed engineer or a qualified member of an equivalent professional engineering institution overseas you may submit an entry under the professional category.